

SBA Announcement – Mandatory Working With Children Check (WWCC) Requirements

The safety and wellbeing of children and young people is a core responsibility of the SBA and our basketball community. To support a safe, compliant and accountable environment, the SBA is introducing mandatory Working With Children Check verification requirements for all relevant team officials.

The SBA advises that **all Coaches, Assistant Coaches, and Team Managers** and any person acting in those capacities are required to hold a valid **Working With Children Check (WWCC)** and have it registered and accessible through the **Services Victoria mobile app**.

This requirement must be met by **5 October 2026**.

SBA staff may conduct **random compliance checks prior to the commencement of games**. Individuals must be able to present their valid WWCC via the Services Victoria app on their mobile phone when requested for validation.

These SBA checks are a **real-time spot check of eligible volunteer status** at the venue. They are separate from WWCC details already provided to clubs and are important because eligibility can change over time, helping ensure those in official team roles remain current, valid and compliant when working with children.

Spring 2026 Season Transitional Arrangements

For the remainder of the **2026 Spring Season**, if an individual is unable to present their WWCC through the Services Victoria app at the time of a compliance check, they may remain at the venue and with the team but **must not act in any official capacity** until their WWCC has been validated.

In these circumstances:

- The relevant Domestic Club or Entity Representative must provide a copy of the individual's valid WWCC to the SBA within **7 working days** of the request.
- Once the WWCC has been received and validated by the SBA, the individual may continue in their official role.
- Failure to provide the required documentation within the 7-working-day period will result in the individual being **ineligible for any further involvement with the team** until a valid WWCC has been received and verified.

Where a replacement coach, assistant coach, or team manager is required to fulfil the official role during the game, that individual must also:

- Present a valid WWCC through the Services Victoria app when requested; or
- For the remainder of the 2026 Spring Season, provide a copy of their valid WWCC to the SBA within **7 working days** if they are unable to present it at the venue.

Autumn 2027 Season Onwards

From the commencement of the **Autumn 2027 Season**, the requirement will be strictly enforced.

Any Coach, Assistant Coach, Team Manager, or person acting in those capacities who cannot present a valid WWCC through the Services Victoria app when requested will:

- Be unable to undertake any official duties.
- Have no official contact or involvement with the team in that capacity until their WWCC has been validated by the SBA.
- Not be eligible for any grace period or exemption.

Important Information

- **There will be no exemptions to this requirement.**
- **Registered Victorian school teachers are also required to hold and present a valid WWCC.**
- The Services Victoria app must be installed on the individual's mobile phone and available for inspection when requested by SBA staff.
- Individuals are responsible for ensuring their WWCC remains current, valid, and accessible at all times.

The SBA appreciates the cooperation of all clubs, team officials, and volunteers in maintaining a safe and compliant environment for all participants.

How to Install the Service Victoria App

All Coaches, Assistant Coaches, and Team Managers should install the **Service Victoria app** on their mobile phone and add their digital WWCC before the SBA compliance deadline. The app provides access to digital Working With Children Check cards and other Victorian Government services. [\[service.vic.gov.au\]](https://service.vic.gov.au), [\[play.google.com\]](https://play.google.com)

For iPhone (Apple)

1. Open the **App Store**.
2. Search for "**Service Victoria**".
3. Select the app published by the **Victorian Government**.
4. Tap **Get** and install the app.
5. Open the app and sign in or create a Service Victoria account.
6. Follow the prompts to add your **digital Working With Children Check card** to your wallet. [\[apps.apple.com\]](https://apps.apple.com), [\[service.vic.gov.au\]](https://service.vic.gov.au)

For Android

1. Open the **Google Play Store**.
2. Search for "**Service Victoria**".
3. Select the app published by the **State Government of Victoria**.
4. Tap **Install**.
5. Open the app and sign in or create a Service Victoria account.
6. Follow the prompts to add your **digital Working With Children Check card**. [\[play.google.com\]](https://play.google.com),
[\[service.vic.gov.au\]](https://service.vic.gov.au)

Need Help?

Visit the Service Victoria website and follow the prompts to download the app or access support if you experience any issues. [\[service.vic.gov.au\]](https://service.vic.gov.au), [\[service.vic.gov.au\]](https://service.vic.gov.au)

Important: The Service Victoria app must be installed on your mobile phone and your digital WWCC must be available for presentation to SBA staff upon request for validation. [\[service.vic.gov.au\]](https://service.vic.gov.au)

What if I don't have a smartphone?

The SBA recognises that some individuals may not own or have access to a smartphone capable of running the Service Victoria app. This does not remove the requirement to hold and validate a current WWCC.

For the remainder of the **2026 Spring Season**, individuals who do not have a smartphone must ensure that a copy of their valid WWCC is available and can be provided to the SBA upon request. If it cannot be produced at the venue, the relevant Domestic Club or Entity Representative must provide a copy to the SBA within **7 working days**.

From the commencement of the **Autumn 2027 Season**, individuals without a smartphone will be required to make alternative arrangements to present evidence of a valid WWCC for verification. The SBA recommends that affected individuals discuss their circumstances with their Club or Association well in advance to ensure compliance with WWCC validation requirements.

Regardless of the method used to present the WWCC, **all Coaches, Assistant Coaches, Team Managers, and any person acting in those roles must hold a valid WWCC. No exemptions apply, including for registered Victorian school teachers.**

Note: Any individual unable to validate their WWCC when requested may not perform an official role until their WWCC has been verified by the SBA.