

**SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE BOARD**

MINUTES

Monday 14th October 2024 – 7:04 PM – 9:00pm

Sandringham Basketball Association

Attendance: Phil McFarlane (President, Interim Secretary), Gerrik Gratz (Vice President), (Treasurer), Jason Shugg, Carolyn Tuohey, Craig Weir (CEO – non-voting member)

Apologies: Alberto Bertacchi, Dean Cartwright, Michelle Scalzi,

Guests:

Chairperson – Phil McFarlane (President)

Meeting Opened – 7.00pm

1. Welcome – Chairperson set the context for the meeting and outlined the agenda.

1.1. Declarations of Conflict of Interest Nil

1.3. Minutes of Previous Meetings:

Minutes of the previous Board meeting held on the 16th September have been circulated.

MOTION TO APPROVE THE MINUTES: Carolyn Tuohey **SECONDED:** Jason Shugg **CARRIED**

1.4. Action Register

Action register was reviewed and updated with progress.

2. Decisions Offline

Board endorsement of two recommendations from the Awards Committee for Life Membership (to be voted on at AGM) - Approved

YL Women's Coach and Assistant Coach - Approved

3. Decisions

Nil.

4. Child Safety & Member Protection

4.1 Tribunal results available [here](#).

5. Operations - CEO Report:

Domestic Club President's meeting – Introducing the 'Sin Bin' - By-Laws amendments completed, finalizing comms for distribution, to include Senior programs as well for Autumn 2025 season.

SBA Child Safely Office (CSO) role discussed with a candidate in mind. CEO to discuss and then confirm acceptance. Commence project to roll out new CSO platform to Domestic Clubs thereafter.

SBA is scheduling Saturday morning Domestic games later where possible to accommodate Saturday morning private school sports commitments, options for 2025 will be reviewed by the SBA. This has been actioned now.

NBL1 Women – Key signatures have been achieved with one outstanding from last season who is prepared to sign. Excellent result. Assistant coach (Brittany Smart) has been appointed.

NBL1 Men – Key signings progressing. Assistant coach (Andy Lim) has been appointed in September.

Youth League - Men's Coach – EOI phased closed 11th October. 6 applicants received and shortlist completed, interviews commenced, recommendation will in coming weeks.

YL Women's Head Coaching role – Head Coach (Craig White) approved by Board. Announcement will be in October along with the Assistant coach.

VJBL –

- U12 to U18s: Try outs – 480 places offered in 20204 (470 in 2023). Squads are to be posted this week with trial games commencing 18th October onwards.
- U20s – EOI process have recorded very good numbers for both the U20 girls and boys. VJBL proposing to move u20s competition to Sunday evenings in 2025.

Other activities:

- Future Sabres Academy being introduced in Term 4, 2024 (Wednesday afternoons) This Academy is made available to all the U 12 who did not make a squad for 2025. Focus is on skill development that will assist the kids in making a squad for 2016
- Sabres Barlow Academy being introduced in Term 4, 2024 (Tuesday mornings)
- Sabres Smart Academy being introduced in Term 4, 2024 (Tuesday afternoons)
- Shooting Academy continues in Term 4 (Monday afternoons)

Outreach Program –

- Very well attended although down compared to previous year. 649 attended over 9 days averaging 72 per day in 2024 compared to 749 over 9 days averaging 83 per day in 2023.
- Sabre Cubs - Registrations for Term 4; Wednesdays – 60 full, Tuesdays 29, Saturday session 1 = 24, session 2 = 29. Numbers are capped at 60 due to coach's availability.

Canteen –

- Barista Interviews started week commencing 7/10/24. New barista will work with current canteen staff member on a casual basis.
- Targeting November 2024 to roll it out on Friday afternoons/nights and Saturdays as a trial.

Commercial –

- 2025 Sabres Sponsorship packages completed.
- New pack will be distributed to all current sponsors in November.
- New target list will be established in November targeting local community businesses for courts 5-8

CAPEX program –

Air conditioning (Court 1-4):-

- Looking for a short-term hire solution for this Summer and still seeking options for a long-term solution
- Contacted - Coates, Active Air and Climate rentals.
- Aim to have short-term air-conditioning solution in by 30th November (or earlier)

Join-way between current and new courts:-

- Join-way complete but need to wait until Pedestrian controls gates are installed in the foyer of the new courts. Council meeting with potential supplier on site 8/10/24. Once installed, Courts 1-4 entrance will close, and all entry will be through courts 5-8 (exception NBL 1 and VY home game nights)

Policies –

3 new polices were presented (recommended by Conscious Governance) by the CEO for review :-

1. Whistle blower Policy
2. Board and staff communications policy
3. Developing Board policies

Discussion was had about reviewing these new policies first and Carolyn Tuohey providing her legal view before submitting for Board approval.

It was also agreed that either 3 ‘new’ policies or 3 ‘existing’ policies would be presented at each Board meeting going forward to ensure that SBA policies were regularly assessed, and/or new policies introduced given the continual changing nature of society.

6. Finance & Audit

Financials were sent to board and are as written.

Key highlights for the month:-

Monthly Revenue received = \$704k (Budget \$682k)

- Elevated level of revenue due to receipt of Spring 20024 Domestic competition registration fees during September 2024.
- Monthly Expenses paid = \$175K (Budget \$181k)

7. Strategy

7.1 Strategy Management Session

Gerrik provided an overview of the ‘draft’ 2025-2027 Vision & Strategy post feedback received from all Board members. It is now completed subject to Member approval.

Next steps are to distribute to the Domestic Club Presidents and arrange a walk through seeking any feedback/approval on Tuesday 19th November. It will also be sent to the Life Members.

7.2 AGM – Monday 7th October 7pm

Well attended with two new Life Members presented and approved.

Annual lodgement of SBA Financial Accounts with Victoria Consumer Affairs was completed on 10th October 2024.

Elected Office Bearers for 2024/25:-

President - Phil McFarlane
Vice President – Gerrik Gratz
Secretary – Phil McFarlane (Interim)
Treasurer – Alberto Bertacchi

Board Directors:-

- Dean Cartwright
- Michelle Scalzi
- Caroline Tuohey
- Jason Shugg

8. Other Business

- Final 50th Year Celebration event to be held on the 16th November at the Brighton Beach Hotel. Commemorates the exact day in 1974 when the Sandringham Basketball Club officially began. This has been organised by the Life Members and the invite is for all SBA members.

Next Meeting:

Next Board meeting: Monday 11 November 2024

Meeting Closed – 8.32pm

End.