

SOUTHERN BASKETBALL ASSOCIATION  
MEETING OF THE BOARD

MINUTES

Monday 17<sup>th</sup> June 2024 – 7:00 PM – 9:00pm

Sandringham Basketball Association

**Attendance:** Phil McFarlane (President), Gerrik Gratz (Vice President), Anne-Maree Nunan (Secretary), Alberto Bertacci (Treasurer), Michelle Scalzi, Dean Cartwright, Jason Shugg, Caroline Tuohey (non-voting member), Craig Weir (CEO – non-voting member), Pauline Pawsey (minutes)

**Apologies:** Nil

**Guests:** Nil

**Chairperson** – Phil McFarlane (President)

**Meeting Opened** – 7.00pm

---

1. **Welcome** – Chairperson set the context for the meeting and outlined the agenda.

1.1. **Declarations of Conflict of Interest** – based on agenda. No conflicts of interest declared.

1.2. **Minutes of Previous Meetings:**

Minutes of the previous Board meeting held on the 15<sup>th</sup> of April and the 13<sup>th</sup> of May have been circulated. A few changes are to be made to the April and May minutes and will be approved at the July meeting.

1.3. **Action Register**

Action register was reviewed and updated with progress.

2. **Decisions Offline**

Nil

3. **Decisions**

Decisions captured in body of minutes related to evaporative cooling, media board, CCTV, social room flooring and Sabres Uniforms.

4. **Child Safety & Member Protection**

4.1 Tribunal results available [here](#). No incidents needed to be discussed this month.

4.2 Child Member Protection: Due to a recent incident, the board and CEO are reviewing training requirements and relevant policies to ensure the SBA fulfills its obligations to provide a safe environment free from sexual harassment, discrimination and bullying.

A serious incident involving fighting was referred directly to Basketball Victoria's integrity unit and a 3 year suspension was handed down.

5. **Operations - CEO Report:**

Airconditioning (courts 1-4): Waverley stadium and Bordertown have installed evaporative cooling units which have been very successful. Supplier has said that it reduces the temperature inside by about 10

degrees. A quote has been received and the company will do a site visit to assess feasibility and installation will require Council approval. It is recognised that evaporative cooling is not as effective in humidity. Installation costs can also be capitalised. The board supported the recommendation for evaporative cooling with two units on each court. The aim is for cooling to be installed for summer but this is dependent on a number of factors. **Action:** CEO will arrange for the company to visit and assess.

National Junior Classic: 16.1 boys were runners up and U16.1 girls won. The Board offers a big congratulations to the teams on their fantastic performances.

Flooring issues in the new courts are being assessed by the Council and flooring supplier. CEO is in ongoing discussions with Council on the fixes and issues to be resolved with the new courts.

Recent graffiti on building has been removed by Council.

A media/score board for the new courts was proposed and discussed. Benefits include generating the same message across the two stadiums. The Board unanimously approved the purchase of an additional media board.

U12-20 Sabres Uniforms: Recommendation is to go from Teamwear to the Nike Agent. Look to making uniform compulsory for on-court for Season 2025, and off-court uniform compulsory for Season 2026. There has been positive feedback for the Nike apparel (NBL1 & VYC). This change requires communication to all affected players/families given cost of living challenges. Explore opportunities for a free pair of socks for example and free delivery from Nike. Also consider subsidy from SBA to help with costs. **ACTION:** Communication to be prepared with assistance from Michelle and Jason.

Social Room flooring (carpet tiles) has been down for 12 years and needs replacement. Can be capitalised. The board unanimously agreed to have the flooring replaced.

CCTV installation inside the stadium is being worked on to capture what is happening off court, with officials, Ref Supervisors etc. \$22k is the projected costs. Can be capitalised. All agreed. **ACTION:** CEO to send the brief to the board.

IT systems upgrade: One quote has been received and we need to source other suppliers for hardware & software including POS system, MS Office, firewalls, MYOB, Wi-Fi. Board to provide CEO with any contacts or recommendations.

## 6. Finance & Audit

The Board reviewed the financial reports. Canteen revenue is greater than budgeted due to hot food sold at new courts. There is an action to do modelling for budget forecasts by product lines.

**Noting:** The board noted the financial position as per advice from the Treasurer.

## 7. Strategy

### 7.1 50-year Anniversary

Sabres past players round on Saturday 13<sup>th</sup> July with NBL1 Sabres Playing Hobart Chargers. Bar prices with finger food.

Saturday 31<sup>st</sup> August is formal night (with runners to protect the courts!). Committee is exploring the use of Court 5. The Committee is meeting next week to discuss details further.

### 7.2 Strategy Management Session

Directors of Coaching have been provided with output of strategy session and feedback to be given to board in 2 weeks.

## 8. Other Business

Nil

**Next Meeting:** Monday 15<sup>th</sup> July, 2024 @ 7pm.

**Meeting Closed** – 8.24pm

**End.**