

**SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE BOARD**

MINUTES

Monday 13th May 2024 – 7:00PM – 9:00PM

150 Tulip Street, Cheltenham

Attendance: Phil McFarlane (President), Gerrik Gratz (Vice President), Alberto Bertacchi (Treasurer), Dean Cartwright, Jason Shugg, Caroline Tuohey (non-voting member), Craig Weir (CEO – non-voting member)

Apologies: Michelle Scalzi, Anne-Maree Nunan (Secretary)

Guests: Simon Giovannoni (Director of Coaching – Men/Boys), Rachael Vanderwal (Director of Coaching – Women/Girls)

Meeting opened – 7.00pm

1. Welcome - Chairperson set context for the meeting and outlined the agenda.

1.1. Declarations of Conflicts of Interest

Based on the agenda, no conflicts of interest declared.

1.2. Minutes of Previous Meetings:

Minutes of the previous board meeting require amendment and will be passed next meeting.

1.3. Action Register

Open items now actioned:

- CEO presented outstanding items regarding new courts;
- CEO provided school holiday camp numbers.

Finance modelling along product lines is ongoing. This will provide a profit centre view of the P&L. We will use this information and look at statistics rather than estimations to produce the budget, e.g. utilisation of courts and other assets. This will mean there is a more statistical trapping of trends enable better decision making.

2. Decisions (offline)

Nil

3. Decisions

Nil

4. Child Safety & Member Protection

A formal complaint was received and due to the nature of the complaint, the CEO has referred it through the SBA's independent investigation process.

Work Logic have been engaged and the CEO will be the contact person. Caroline Tuohey will be the point person representing the Board to assist the CEO if needed.

The scope of work will cost less than \$3k.

5. Operations

5.1. Director of Coaching (DoC) Updates

The DoCs presented on the development of SAMS:

- SAMS needed to improve the parent/player feedback loop;
- DoCs to control everything on SAMS;
- Reports are to be made to parents and their child after grading phase 2 and at the end of the season;
- Parents can access the player profile;
- Aim is to be fully functional in September 2024
- There is a significant volume of film;
- Excellent player information;
- Coaches have access to their team's players;
- There is a minimal monthly fee to utilise SAMS;
- Some configuring has been done for the SBA;
- Coaching evaluations have been completed;
- Will lead to easier tryout process because the player history is available;
- DoCs have access to Glory League and Sportscodes for film and use it as feedback for players and coaches;
- Tracking player loads and clashes, e.g. NBL1 and Youth League.
- SAMS administration could be a full time job in the future and we may need to provide more investment as it evolves.

Various topics were explored with DoCs including attendance at games to assist coaches and tracking to ensure all teams are covered, working hours, and feedback received from parents/ stakeholders. The Board reiterated their support for the DoCs and emphasised the need for feedback.

5.2. CEO Report

CEO Report taken as read.

Additional information:

- Nike have proposed to take over the whole representative program which does not appear to cost more than the current kit. CEO suggested we have all representative players move to new Nike playing shorts and singlet in the first year then all other apparel the year after;
- CEO is getting information on evaporative cooling units that fit into the walls. Data will be provided in next month's board pack;
- Behavioural issues are taking up a lot of time;
- Courts 5 to 8:
 - Sewerage is being pumped every two days and this seems acceptable at the moment before a more permanent solution is implemented;
 - The \$900k payment to council will be made in the current financial year.
- Numbers at school camps are down on previous years;
- Camp drills will be varied from day to day;
- We will go to schools and advertise in their publications for the first time;
- Shooting school is popular;
- The Cage is being utilised.

5.3. OH&S Report

Nothing noted.

6. Finance & Audit

6.1. Finance Report – month-end position:

- Due to invoicing in April instead of March, the April P&L is a lot better than the month's budget;
- Overhead expense variance needs to be explained
- Cash position is healthy but \$990k is to be paid to Council after they fix the outstanding issues with the new courts;
- Some cash is to be moved to an interest bearing account;
- Monthly budgets to be investigated and an attempt made to make them more accurate.

7. Strategy progress review

7.1. 50th Anniversary Celebrations

- Past Players night will be Saturday 13th July 2024 at Tulip Street. Scott Harvey has taken the lead to engage with past players;
- Night at the SBA will be Saturday 31st August 2024 at Tulip Street.
- Work has commenced for history timeline to be put on wall of foyer of new courts.

7.2. Strategy Follow up:

- Gerrik to provide an updated strategy pack;
- Board will review at the next meeting;
- Once the pack is ready it will be circulated to domestic club presidents.

8. Other Business

In-camera discussion regarding salary reviews.

End.