

SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE BOARD

MINUTES

MONDAY 11th of September 2023 – 7:00 PM – 9:00pm

Sandringham Basketball Association

Attendance: Phil McFarlane (President), Gerrik Gratz (Vice President), Anne-Maree Nunan (Secretary), Natalie Hughes (Treasurer), Dean Cartwright, Craig Weir (CEO – non-voting member), Pauline Pawsey (Minutes)

Apologies: Michelle Scalzi, Jason Shugg

Guests: Nil

Chairperson – Phil McFarlane (President)

Meeting Opened – 7.00pm

1. **Welcome** – Chairperson set the context for the meeting and outlined the agenda.

1.1. **Declarations of Conflict of Interest** – based on agenda.

None declared.

1.2. **Minutes of Previous Meetings:**

Minutes of the previous Board meeting held on 14th August 2023 have been circulated.

Motion: That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: Phil McFarlane **Seconded:** Gerrik Gratz **CARRIED**

1.3. **Action Register**

Action register was reviewed and updated with progress.

2. **Decisions Offline**

2.1. Nil

3. **Decisions**

3.1. Nil

4. **Child Safety & Member Protection**

Tribunal results available [here](#).

Basketball Victoria continue to investigate an incident involving a Sabres U18's player who reported he was racially vilified – the hearing is planned for September/October – Still no feedback from BV.

Operations

5.1 CEO Report

Recent thefts of bicycles at the stadium has prompted discussions with Council regarding security cameras outside the building.

Sabres Presentation day held on Sunday 10th September went very well with a great turnout. Thanks to the Operations team for working all day and hosting a great event. Rep player reviews have also been shared with all players.

Evan Vallance (Assistant Director of Coaching Mens/Boys) and Rachel Vanderwal (Director of Coaching Women/Girls) have commenced in their roles coinciding with the commencement of Sabres Rep Trials on 4th September. Almost 900 registrations have been received for tryouts.

Gemma Terrill has commenced as Referee Advisor. She is a level 3 referee and grade 3 evaluator.

9 of 10 1s coaches have been appointed subject to Board approval. Once list is finalised it will be circulated for offline decision.

Sabres Yearbook has been finished and will be distributed on 11th September.

6 Finance & Audit

The SBA has a positive cash balance as at end August. Invoicing is yet to be done. Danielle has completed the handover and will try to automate some of the processes to streamline reporting. The auditor is finalising last FY and audit reports for AGM on 2nd October.

Noting: The board noted the financial position as per advice from the Treasurer.

A first cut of the budget has been prepared but some deep diving is being done. There is no new court income as originally planned so need to be aware of that for the budget. Budget incorporates not taking in additional new teams. Slotting in new court times will be assessed once the new courts are available. Replacing or repairing the existing court flooring will be a priority. **Action:** Next meeting proposed budget to be presented with rationale.

7 Strategy

7.1. Risk Management proposal:

Risk management review – Updated proposals were presented to the Board Members and discussed. It was unanimously decided to accept the Conscious Governance proposal as all directors would be involved and educated, which is advantageous. Suggested timing from the start of November until mid-December.

Action: Include cost of risk management review in budget.

7.2. AGM:

Notice of AGM was sent to Presidents and Life Members and added to website today. Nominations for the board positions required to be submitted by 4pm on Monday the 25th of September. If multiple nominations are received for positions, voting processes will be communicated. Profiles from nominees to be provided for AGM agenda.

Annual Reports to be submitted to Secretary by Friday 22nd of September. Signed financial statements should be available this week.

AGM agenda and Annual Report will be emailed and published on website on the 25th of September.

7.3. Life Member Nominations:

A life member nomination has been submitted for David Barlow. As per policy, the nomination will be assessed and recommendation made to the Board. Jason Shugg to organise review committee and coordinate. Jason and Dean Cartwright will act as the board representatives. **Action:** Review and recommendation be completed by the 22nd of September for Board endorsement.

- 8 **Next Meeting:** AGM Monday 2nd October 2023 & Monday 16th October 2023.

Meeting Closed – 8.58pm

End.