

SOUTHERN BASKETBALL ASSOCIATION  
MEETING OF THE BOARD

MINUTES

MONDAY 15 MAY 2023 – 7:30 PM – 9:00pm

Sandringham Basketball Association

**Attendance:** Phil McFarlane (President), Gerrik Gratz (Vice President), Anne-Maree Nunan (Secretary), Dean Cartwright, Jason Shugg, Michelle Scalzi, Craig Weir (CEO – non-voting member)

**Apologies:** Natalie Hughes (Treasurer)

**Guests:** Nil

**Chairperson** – Phil McFarlane (President)

**Meeting Opened** – 7.00pm

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1. **Welcome** – Chairperson set the context for the meeting and outlined the agenda.

1.1. **Declarations of Conflict of Interest** – based on agenda.

None declared.

1.2. **Minutes of Previous Meetings:**

Minutes of the previous Board meeting held on 17<sup>th</sup> April 2023 have been circulated.

**Motion:** That the minutes of that meeting be accepted as a true record of the business at that meeting.

**Moved:** Dean Cartwright

**Seconded:** Michelle Scalzi

**CARRIED**

1.3. **Action Register**

Action register was reviewed and updated with progress.

2. **Decisions Offline**

2.1. Appointment of WNBL1 Head Coach – the Board unanimously approved the appointment of Kerryn Mitchell on 2/5/23

2.2. Appointment of WNBL1 Assistant Coaches – the Board unanimously approved the appointment of Zoe Fagan and Samantha Groves on 9/5/23

3. **Decisions**

3.1. Nil

#### 4. Child Safety & Member Protection

Tribunal results available [here](#).

A Sabres U18's player reported he was racially vilified while playing a representative game at another stadium. Parent statements are currently being taken and the matter is being investigated and managed by VJBL.

Since the additional technical foul measures have been introduced there has been a noticeable improvement in behaviour during games and reports of incidents are down.

#### Operations

##### 4.1. CEO Report

A revised quote for line markings (volleyball and badminton on two basketball courts) has been received including cost of equipment. **Action:** CEO to put together business case with external court hire / usage estimates. Potential for line markings to occur over June long weekend. Business case to be distributed to Board for offline decision.

Basketball court line markings – CEO to get quote to repaint charge lines only. Expectation that full court line markings be redone when stadium flooring is resurfaced (expected to be required in about 3 years).

Pauline Pawsey to be engaged to take on some board administration duties including minutes of meetings. **Action:** CEO to confirm and connect Pauline with Secretary.

It was proposed that the admin fee from \$10 to \$15 per player per season, commencing Autumn 2024. The fee has not increased in 9 years. The increased fee is to contribute towards the increased and ongoing costs of the stadium (old and new), staffing and improved infrastructure in the stadium. The board unanimously approved the increase.

Commercial ventilation solution is being explored to improve stadium temperature. Existing quote to be revised following roof inspection.

NBL1 have requested the Association install a solid curtain between court 1 and 2 to block out the vision of domestic games being played while live streaming. An indicative quote has been received. Project is on hold due to other priorities.

New courts update: The tender process to complete the courts is closed. Next council meeting will involve approval of new builder.

##### 4.2. OH&S

The Board discussed a recent incident at the stadium and obligations and duty of care to call an ambulance. **Action:** CEO to look into conditions of entry and discuss obligations with SBA's legal counsel.

#### 5. Finance & Audit

**Action:** actual v budget MTD figures to be included in budget report.

The approval to change the SBA's financial year to align with the tax year was passed at the EGM held on the 1<sup>st</sup> May. Hence FY23 will be a 10 month financial year.

## **6. Strategy**

Quarterly Strategy review was conducted of the 4 pillars – Grow the Game, Create an Experience, Develop our People, Purposefully Govern – and progress documented against the strategic plan.

50 years (2024) – President has started seeking feedback from life members. Possibly looking to hold a life member / ex-player function tied to a NBL1 game.

**Action:** AN to present policy register and status to Board (send to Craig first to ensure all policies are captured in register).

## **7. Other Business**

Nil

## **8. Next Meeting:** Monday 19 June 2023

**Meeting Closed** – 8.50pm

**End.**