

SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE BOARD

MINUTES

MONDAY 23 MAY 2022 – 7:00 PM – 9:00pm

Zoom Online Meeting

Attendance: Phil McFarlane (President), Gerrik Gratz (Vice President), Anne-Maree Nunan (Secretary), Natalie Hughes (Treasurer), Dean Cartwright, Jason Shugg, Craig Weir (CEO – non-voting member)

Apologies: Kath Fordham-King

Guests: Nil

Chairperson – Phil McFarlane (President)

Meeting Opened – 7.00pm

1. **Welcome** – Chairperson set the context for the meeting and outlined the agenda.

1.1. **Declarations of Conflict of Interest** – based on agenda.

Dean Cartwright declared conflict regarding CEO KPI discussion – no participation in any vote.

1.2. **Minutes of Previous Meetings:**

Minutes of the previous Board meeting held on 26th April 2022 have been circulated.

Motion: That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: Jason Shugg **Seconded:** Natalie Hughes **CARRIED**

1.3. **Action Register**

Action register was reviewed and updated with progress.

2. **Decisions Offline**

2.1. Nil

3. **Decisions**

3.1. Nil

4. **Child Safety & Member Protection**

Tribunal results are now published on website: <https://www.southernbasketball.com.au/about-sba/sba-tribunal-results/>.

5. Operations

5.1. CEO Report

CEO conducted review of camera options and costs for courts that was presented to the Board for consideration. **Action:** Board to provide CEO with feedback and questions by end of the month.

Grandstand seating (cushions) has now been completed.

U21 boys domestic competition age group to be adjusted to U20 to be consistent with girls and VJBL competitions. **Action:** CEO to advise Club Presidents.

NBL1 and VYC promotional material has been developed and installed at entrance to stadium and for distribution.

CEO presented proposed salary review for Operations staff based on wages benchmark with Knox and Frankston Basketball Associations. The Board unanimously approved a budget for staff increases.

6. Finance & Audit

The Treasurer presented and reported on the April YTD financial position. Profit continues to be slightly above budget.

Funding for the new courts continues to be on track. SBA has received most of the contribution from domestic clubs towards the new courts.

Reporting – separate line items to be created for The Cage revenue and Sponsorship (Commercial income), casual shooting, Outreach and School holiday programs. P&L – itemise income items by product and marry expenses to line items.

Noting: Board noted the financial position per advice from Treasurer and CEO.

7. Strategy

7.1. Strategy 2022-2025

Quarterly agenda item – strategy review (June 2022) to include traffic lights and brief update on progress, risks and issues.

Action: GG to update key measures and targets incorporating feedback. PM to draft letter to launch strategy. AN to review and publish on website.

7.2. Marketing Strategy Board Session

Brief for digital agency is in progress. JS to circulate for feedback with draft completed.

Position description has been drafted and role to be advertised. Audit of SBA logo usage has commenced.

8. Other Business

CEO left meeting 8.43pm. Confidential – CEO contract and KPIs discussed.

9. Next Meeting: Monday 20th June 2022

Meeting Closed – 9.20pm

End.