

SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE BOARD

MINUTES

MONDAY 16 AUGUST 2021 – 7:00 PM – 9:00pm

Zoom Online Meeting

Attendance: Phil McFarlane (President), Gerrik Gratz (Vice President), Anne-Maree Nunan (Secretary), Natalie Hughes (Treasurer), Dean Cartwright, Jason Shugg, Kath Fordham-King, Craig Weir (CEO – non-voting member)

Apologies: Nil

Guests: Nil

Chairperson – Phil McFarlane (President)

Meeting Opened – 7.02pm

1. **Welcome** – Chairperson set the context for the meeting and outlined the agenda.

1.1. **Declarations of Conflict of Interest** – based on agenda.

No conflicts were declared.

1.2. **Minutes of Previous Meetings:**

Minutes of the previous Board meeting held on 19th July 2021 have been circulated.

Motion: That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: Jason Shugg **Seconded:** Natalie Hughes **CARRIED**

1.3. **Action Register**

Action register was reviewed and updated with progress.

2. **Decisions Offline**

2.1. Nil

3. **Decisions**

3.1 Concussion Policy – KFK reviewed the policy as per previous action. The obligation sits with each Association to ensure they have appropriate policies and procedures in place. Reviewing the policy periodically is sufficient to ensure the SBA stay up to date.

Motion: To adopt the Concussion Policy for the SBA.

Moved: Phil McFarlane **Seconded:** Kath Fordham-King **CARRIED**

4. Child Safety & Member Protection

4.1. Nil

5. Operations

5.1. CEO Report

Spring season has been delayed due to 6.0 lockdown extension (to 2 September). This will have a substantial impact on income. Grants and disaster payments are being explored. A staff timetable for next 3 weeks including annual leave and days in lieu is being developed to address the lockdown.

The second stage of bench seating has been installed on courts 1 & 2.

SAMS (Sabres Athlete Management System) Referees review draft phase has commenced.

Basketball Victoria has confirmed the SBA has been granted a NBL1 license for 2022. Review of the senior Sabres program is underway incorporating coaches and players for NBL1, VY, U21 and U18 for 2022.

With the disruption to the VJBL season, a 25% credit is being explored to be applied to the 2022 season (depending on whether there is a return to games).

Communications / Marketing Officer role was discussed and a general profile and background.

Action: Anne-Maree to review Position Description and then share with Jason for review and input.

Coaching clinics are continuing being run during lockdown and a training /rep ready online program is being explored.

6. Finance & Audit

The Treasurer presented and reported on the July YTD financial position. Forecast has been adjusted to reflect extended lockdown.

No invoicing occurred to Domestic Clubs for the domestic spring season and this is on hold until lockdown lifts.

First draft of the 2021/22 budget has been prepared and presented to the Board. The CEO is working to finalise over the next few weeks.

Motion: That the 2021/22 budget be accepted in principle.

Moved: Dean Cartwright **Seconded:** Gerrik Gratz **CARRIED**

Action: Natalie to confirm final budget next meeting and upload to system.

Noting: Board noted the financial position per advice from Treasurer and CEO.

7. Strategy

7.1. Strategy Review

Strategy actions reviewed and discussed.

7.2. Marketing for 4 new courts, The Cage

Waiting on clarity of dates and milestones of the new courts so that marketing plan can be finalised.

8. Other Business

Nil

9. Next Meeting: Monday 13th September, 7pm

Meeting Closed – 8.40pm

End.