

SOUTHERN BASKETBALL ASSOCIATION  
MEETING OF THE BOARD

MINUTES

MONDAY 17 MAY 2021 – 7:00 PM – 9:00pm

Southern Basketball Stadium, 150 Tulip Street, Sandringham

**Attendance:** Phil McFarlane (President), Anne-Maree Nunan (Secretary), Natalie Hughes (Treasurer), Dean Cartwright, Kath Fordham-King, Jason Shugg, Craig Weir (CEO – non-voting member)

**Apologies:** Gerrik Gratz (Vice President)

**Guests:** Nil

**Chairperson** – Phil McFarlane (President)

**Meeting Opened** – 7.05pm

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1. **Welcome** – Chairperson set the context for the meeting and outlined the agenda.

1.1. **Declarations of Conflict of Interest** – based on agenda.

No conflicts were declared.

1.2. **Minutes of Previous Meetings:**

Minutes of the previous Board meeting held on 19<sup>th</sup> April 2021 have been circulated.

**Motion:** That the minutes of that meeting be accepted as a true record of the business at that meeting.

**Moved:** Dean Cartwright **Seconded:** Natalie Hughes **CARRIED**

1.3. **Action Register**

Action register was reviewed and updated with progress.

2. **Decisions Offline**

2.1. Nil

3. **Decisions**

3.1. Nil

4. **Child Safety & Member Protection**

4.1. Nil

## 5. Operations

### 5.1. CEO Report

Sponsorship has been secured from BC Dental and Kids on Tulip Street.

Sabres Athletic Management System (SAMS) reports have now been distributed to all Sabres junior players.

Parkdale Secondary College has approached SBA regarding renting courts on Sunday mornings (6 hours of court usage in total).

Coaching Level 0 qualification will be mandatory for all domestic coaches from Spring 2021 season. Clubs have been informed of training dates.

Digital membership cards will be introduced to access stadium from next season. This will provide cost savings to the SBA as membership cards will not be printed.

New Courts – no objections have been received to date. Tender expected to be awarded in approx. 45 days from 3 shortlisted builders. Building to start Q3.

Cushions will start to be installed in stadium in approx. 3 weeks. The bench between courts 2 & 3 will be the first fitted with the cushions.

All Coaches and Team Managers have been trained and accredited in first aid. Concussion injuries were discussed and it was agreed to put a policy in place to manage with players.

**Action:** Draft policy on concussion for players - Anne-Maree.

### 5.2. Risk Management during Covid

Continuing to follow government and Basketball Australia guidelines. Continuing to require visitors to stadium to register via QR code and sanitise.

## 6. Finance & Audit

The Treasurer presented and reported on the April YTD financial position and is very close to forecast.

**Noting:** Board noted the financial position per advice from Treasurer and CEO.

## 7. Strategy

### 7.1. Club President's Meeting

Club Presidents attended meeting involving presentation on court funding gap. Options were presented and Clubs elected to control how they decided to fund their contribution. Clubs were happy to be offered different options and a timeframe to pay their contribution.

**8. Other Business**

**8.1** Basketball Victoria AGM is to be held on 26th May with 3 board candidates running for 2 spots. One board member met with Craig and Phil to discuss his platform.

**9. Next Meeting:** Monday 21<sup>st</sup> June, 7pm

**Meeting Closed** – 8.42pm

**End.**