

SOUTHERN BASKETBALL ASSOCIATION  
MEETING OF THE BOARD

MINUTES

MONDAY 15 FEBRUARY 2021 – 7:00 PM – 9:00pm

Via Zoom (Video Conferencing)

**Attendance:** Phil McFarlane (President), Anne-Maree Nunan (Secretary), Gerrik Gratz (Vice President), Natalie Hughes (Treasurer), Dean Cartwright, Jason Shugg, Kath Fordham-King, Craig Weir (CEO – non-voting member)

**Apologies:** Nil

**Guests:** Nil

**Chairperson** – Phil McFarlane (President)

**Meeting Opened** – 7.00pm

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1. **Welcome** – Chairperson set the context for the meeting and outlined the agenda.

1.1. **Declarations of Conflict of Interest** – based on agenda.

No conflicts were declared.

1.2. **Minutes of Previous Meetings:**

Minutes of the previous Board meeting held on 16<sup>th</sup> November 2020 have been circulated.

**Motion:** That the minutes of that meeting be accepted as a true record of the business at that meeting.

**Moved:** Gerrik Gratz      **Seconded:** Dean Cartwright      **CARRIED**

1.3. **Action Register**

Action register was reviewed and updated with progress. Action register to be reviewed at Strategy Day to determine relevance of some actions.

2. **Decisions Offline**

The Board endorsed the Coach, Assistant Coach and Team Manager appointments submitted by the CEO and Head Coaches:

2.1. Senior representative coaching appointments for NBL1, VYC, U21 (unanimous approval via email 22/12/20)

2.2. 2021 VJBL Boys and Girls Team Coaches, Assistant Coaches and Team Managers (unanimous approval via email 11/1/21)

2.3. U18.1 Boys Assistant Coach – Scott Harvey (unanimous approval via email 27/1/21)

2.4. U18.1 Girls Assistant Coach – Caitlin Farmer (unanimous approval via email 28/1/21)

2.5. U12.5 Boys Assistant Coach – Brad Murray (unanimous approval via email 4/2/21)

### 3. Decisions

#### 3.1. Nil

### 4. Child Safety & Member Protection

- 4.1. Domestic Clubs are actioning WCC compliance and updating Everproof. SBA will be conducting spot checks this month to ensure compliance. New 2021 Representative Coaches, Assistant Coaches and Team Managers are currently being actioned.

### 5. Operations

#### 5.1. CEO Report

There has been strong demand for bee-ball and junior basketball clinics. There has been a slight reduction in team registrations for Autumn season which allows less byes to be scheduled in the season without any negative impact on finances.

The role of Sponsorship and Communications Officer was advertised last year but put-on hold during to the Covid shutdown. James McKinnon has now commenced part-time employment at SBA in early February. His role will cover sponsorship, social media, conducting bee-ball and other junior clinics. He is also coaching the 16.2 boys in VJBL.

A review is being conducted of Basketball Australia insurance and whether it is sufficient to cover the needs of the Association (for members, staff and Board).

**Action:** KFK to review insurance policy and give feedback to CEO.

Hoop City (offering facilities and training programs) has opened on Tulip Street. CEO has had a conversation and is awaiting a proposal regarding specialist training.

The South Eastern Junior (Labour Day) tournament from 6-8 March is currently being organised with 230 teams currently registered. The tournament is compulsory for Sabres representative teams but is also open to Domestic teams to register.

#### 5.2. Court Funding Planning

Due to Covid impact, review of the approach to raise the balance of the required funding is currently under review and being worked through with the CEO and SBA Board. Various fundraising options will be considered for the 4 courts and operational expenditure.

#### 5.3. Risk Management during Covid

Continuing to follow government and Basketball Australia guidelines. Q codes are in place at all venues, masks are compulsory and currently one player, one spectator is allowed. An additional Bio Compliance Officer has been scheduled to work on Saturdays, to ensure compliance in the stadium and foyer (social distancing, masks, etc). Score bench and balls are sanitised after each game.

## 6. Finance & Audit

The Treasurer presented and reported on the January YTD financial position. Covid has reduced reliance on budgeting and applying prior year comparisons in FY21. Expenses are being closely managed and kept to a minimum. Cash flow remains strong.

**Noting:** Board noted the financial position per advice from Treasurer and CEO.

## 7. Strategy Progress Review

### 7.1. Life Membership Policy Review

A review was conducted of other life membership policies within basketball associations and state bodies and findings / recommendations presented for consideration regarding updates to the policy.

**Action:** Board Members to provide feedback to Secretary by Wednesday 3<sup>rd</sup> March on recommendations.

### 7.2. 2021 Strategy Day Planning

Focus will initially be on Participation and Pathways pillar, and how the other 4 strategic pillars will support it. Head Coaches and Comms Officer will attend first part of meeting to discuss the P&P pillar and their objectives and plans for next 1+ years.

Legacy action items to be reviewed and confirm actions to progress in 2021.

**Action:** CEO to share Participation & Pathways presentation with Board prior to strategy session. Board Members to review and prepare for Strategy session. Secretary to share updated action log for review.

## 8. Other Business

### 8.1 Nil

## 9. Next Meeting: Monday 15<sup>th</sup> March, 7pm

**Meeting Closed** – 9.00pm

End.