

SOUTHERN BASKETBALL ASSOCIATION  
MEETING OF THE BOARD

MINUTES

MONDAY 20 JULY 2020 – 7:00 PM – 9:00pm

Via Zoom (Video Conferencing)

**Attendance:** Phil McFarlane (President), Anne-Maree Nunan (Secretary), Gerrik Gratz, Jason Shugg, Craig Weir (CEO – non-voting member)

**Apologies:** Dean Cartwright (Treasurer), Scott Harvey

**Guests:** Nil

**Chairperson** – Phil McFarlane (President)

**Meeting Opened** – 7.00pm

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1. **Welcome** – Chairperson set the context for the meeting and outlined the agenda.

1.1. **Declarations of Conflict of Interest** – based on agenda

No conflicts were declared.

1.2. **Minutes of Previous Meetings:**

Minutes of the previous Board meeting held on 15 June 2020 have been circulated.

**Motion:** That the minutes of that meeting be accepted as a true record of the business at that meeting.

**Moved:** Gerrik Gratz      **Seconded:** Jason Shugg      **CARRIED**

1.3. **Action Register**

Action register was reviewed and updated with progress.

**Action:** All - Review Sabres Award criteria in Dropbox and provide feedback to Craig.

2. **Decisions Offline**

2.1. CEO KPIs 2020 unanimously approved via email. No objectives raised.

3. **Decisions**

3.1. **Board Vacancy**

David Hopkins (Vice-President) resigned from the Board on the 3<sup>rd</sup> July. Phil notified all Member Club Presidents and Life Members via email of the resignation and the Board options regarding a casual vacancy now vs waiting for the AGM later this year. Two potential candidates were submitted to the Board for

consideration. These candidates were presented and discussed, both providing excellent skills and experience that they could offer the Board. The Board will meet again to continue discussion next week when all members are available and agree the way forward.

The Board acknowledges the extensive efforts David has put into the SBA during his almost 3 years serving on the Board and thank him for his service to the SBA.

#### 4. Child Safety & Member Protection

4.1. Nil

#### 5. Operations

##### 5.1. CEO Report including Covid-19 Update

Basketball Victoria has asked SBA to be involved in the next version of Play HQ – Vicki Barlow will be meeting with the CEO and Developer to provide feedback.

Operations are working through options regarding return to basketball after Shutdown 2.0 and have planned some alternative scenarios depending on the timing of the return to sport for both Sabres and Domestic competitions.

Sabres Athlete Management System (SAMS) is being trialled over the next two weeks by four coaches and updates will be made post feedback.

Responses from the recent Parent, Player and Coach surveys delivered via Team App have been reviewed and summarised into themes, and Operations are now working on what can be addressed and an action plan. Surveys will also be conducted this year for the senior and junior domestic competitions.

**Action:** Craig to draft comms to thank people for their participation and share main feedback themes. Review survey notifications in Team App as notifications were not sent to users when survey was loaded requesting completion.

President and CEO met with Domestic Club Presidents last week. Main topic was dealing with the principles of requesting exemptions for the upcoming Spring Season. The President provided an update on recent progress with the Council regarding the four new courts along with providing a guide on upcoming planned sessions regarding the 'draft' constitution' review from 2018.

The CEOs of various Associations continue to meet weekly. There are now 10 participants (Hawthorn and Ballarat have recently joined). The group is meeting with NSW Associations to explore how they reopened after Covid-19 and lessons learned.

A video has been created to illustrate the process for safely entering and exiting the stadium and complying with physical distancing and other Covid-19 restrictions. This will be released in preparation for reopening the stadium when government restrictions lift.

**Action:** With the cancellation of the VJBL season, Craig to propose and cost a gift to acknowledge U18s who have finished their junior representative career.

## 6. Finance & Audit

The Association remains in a steady financial position despite the second shutdown. An additional \$300k has been deposited into our savings account for the new courts funding contribution, lifting our funding reserve to just over \$600k. Profit this year will be reduced due to Covid-19 impacts as well as factoring in partial refunds due to the cancellation of the representative season and income reassigned to FY21 income.

**Noting:** Board noted continued solid current financial position per advice from the Treasurer's report and CEO.

## 7. Strategy Progress Review

### 7.1. Bayside City Councillors Meetings

President, Secretary and CEO held meetings with four Councillors following on from meeting with the Mayor – Laurie Evans, Alex del Porto, Rob Grinter and Michael Heffernan - between 7<sup>th</sup> – 15<sup>th</sup> July.

These meetings provided the opportunity to update Councillors on SBA's progress with funding commitment for the new courts, board governance, managing restrictions regarding Covid-19 and plans for the return to basketball, and answer questions from Councillors. All meetings were very positive with all confirming their support for the four-court expansion.

The two remaining Councillors have not been available to meet to date.

### 7.2. Stakeholder Engagement and Communications Plan

The Communication Plan has been reviewed with Board members and Operations staff and feedback incorporated.

**Motion:** The Board adopt and endorse the completed Stakeholder Engagement and Communications Plan.

**Moved:** Anne-Maree Nunan      **Seconded:** Jason Shugg      **CARRIED**

**Actions:** Format document to be consistent with the SBA Strategy and publish on the website. Board members to provide a headshot and brief profile for website.

### 7.3. New Constitution

A strawman discussion paper has been distributed to Club Presidents and meeting scheduled this week to revisit the proposed changes to the Constitution as identified by the 2018 Constitution sub-committee and the draft constitution circulated for comment in early 2019.

## 8. Other Business

### 8.1. Policy Review

As per strategy action, Anne-Maree has conducted a review of current policies and identified a few policies requiring review and updating to be in a consistent format. The Board agreed that the policies be cleaned up and we will look at additional policies over time.

9. **Next Meeting:** Monday 17<sup>th</sup> August, 2020

**Meeting Closed** – 9pm

**End.**