

SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE BOARD

MINTUES

MONDAY 18 February 2019 – 7:00 PM – 9:00pm

Basketball Stadium, 150 Tulip Street, Cheltenham

Attendance: Peter Ryan (President), Scott Harvey (Vice President), David Hopkins (Secretary), Susan Ruddock (Director), Paul Scagliotti, Dean Cartwright (Treasurer), Craig Weir (CEO)

Apologies: Paul Dear (Director)

Guests: Nil

Chairperson – Peter Ryan (President)

Meeting Opened – 7.00pm

1. Welcome – Chairperson set the context for the meeting and outlined the agenda.

Chairperson asked if all present had received the agenda. Chairperson advised that the purpose of the meeting was to work through the agenda as set.

All Board Members agreed.

1.1. Declarations of Conflict of Interest –

No conflicts of interest were declared.

1.2. Minutes of Previous Meetings:

Nil available – Secretary to circulate offline for next meeting 18/3/19.

2. Decisions Offline

2.1. Nil.

3. Decisions

3.1. CEO proposed increase to domestic door entry card and casual shooting. Board unanimously agree to increases (refer 5.2).

4. Child Safety

4.1. Everproof – Working With Children Check (WWCC).

Discussion about domestic club compliance. CEO advised that Everproof has been approved by all domestic clubs, all clubs set up and compliance is ongoing. CEO advised that the following clubs were

compliant; Bullits, Eagles, Sabres staff, Sabres casuals, Referees and Board. CEO advised that some clubs do not use Everproof. They run a separate system or maintain a spreadsheet.

Question from Board member about whether WWCC applies to all rep Coaches, Team Officials and Scorers (Parents) in VJBL.

Action 1: CEO to verify all Operational Staff, Rep Coaches and Team officials are compliant before next Board meeting.

Action 2: CEO to confirm domestic club compliance and present at next Board meeting.

Action 3: CEO to contact Basketball Victoria Compliance Officer to confirm who requires WWCC within VJBL. Does it include scores which would mean all parents?

5. CEO's Report

- 5.1. Sponsorship is a major focus for the first quarter of 2019 starting in February. Considering staff commission based incentive program to roll out Entertainment Book project and local strip retailers by suburb.
- 5.2. Domestic competition entry card increase from \$15 to \$25 per season, casual entry \$3 to \$4, funds to go towards court expansion commencing Winter 2019 (revenue increase approximately \$50K per season), last increase was over 3 years ago.

Concerns raised by Board members about the communication of fee increases to clubs, players and families. In particular senior domestic players and teams.

Decision: Board unanimously agree to increases.

Action: CEO to ensure increases are publicised to all clubs and registered players well in advance of the winter season.

- 5.3. CEO confirmed Elite League teams had been registered as Southern Sabres. Board member raised concern with name change suggesting that Members should have been consulted prior to a change occurring. CEO believed the change was not significant and was consistent with the history of the Association. CEO advised that it enabled us to take ownership of a whole region rather than a suburb.

Action: CEO to establish history Southern Sabres name.

Noting: Board noted change of name and registration as Southern Sabres with the elite League.

- 5.4. U16 boys domestic Grand Finals Summer 2018/2019 will be played on Sunday this year commencing at 12.00 PM due to court space and scheduling.
- 5.5. By-Law have been reviewed by the operations team and changes recommended. The consultation process has commenced with Domestic Presidents. Plan is for Club Presidents to send feedback direct to the CEO. CEO will work closely with Vice President to draft final changes and arrange final meeting with Domestic Presidents before the end of February. Changes to by-laws will be communicated and released by the website at same time as registration opens for the winter season.

Action: CEO to advise Board of the outcome of President meeting

- 5.6. CEO has requested the Board discuss and nominate a charity to support for 2019, the SBA is contacted on a regular basis for assistance from a range of charities.

Action: Board members to consider and provide recommendations for charities at the next Board meeting 18/3/19.

- 5.7. CEO advised that the Harlem Globe Trotters attended the stadium on Saturday 16/2/19 and entertained kids and families. This occurred at short notice. Request had been sent by the Association for an event but only advised on Thursday. Short notice but were able to get the information out on the website and social media. Huge success with significant participation.

Noting: Board noted and congratulated CEO and operations team for attracting such an event and making it happen at short notice.

6. Finance & Audit

- 6.1. **Financial Reports** – Consistent with agreed process Treasurer and CEO discussed financial position by exception. Budget remains ahead of forecast. Full quarterly financials will be presented to Board at next board meeting 18/3/19.

Action: Treasurer to ensure quarterly financial report prepared and available for next Board Meeting 18/3/19.

Noting: Board noted current financial position as advised by the Treasurer and CEO.

7. Governance, Risk & Planning

- 7.1. Nil

8. People & Culture

- 8.1. Nil.

9. Community & Stakeholder Engagement

- 9.1. Nil.

10. Basketball Participation & Pathways

- 10.1. Nil

11. Faculties & Infrastructure

11.1. New Courts Project –

CEO to take on full responsibility for new courts project. Paul Dear to hand over current status of the project and advise on actions due.

Action: Paul Dear to work on Handover with CEO.

12. Other Business

12.1. Nil

13. Next Meeting: Monday 18th March 2019

14. Meeting Closed – 9:21pm

End.