

**SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE BOARD**

MINTUES

MONDAY 15th October 2018 – 7:00 PM – 9:00pm

Basketball Stadium, 150 Tulip Street, Cheltenham

Attendance: Peter Ryan (President), David Hopkins (Secretary), Jenny Mouat, Paul Dear (Director), Dean Cartwright (Treasurer), Corey Simpson (Director), Craig Weir (CEO)

Apologies: Scott Harvey (Vice President)

Guests: Nil

Chairperson – Peter Ryan (President)

Meeting Opened – 7.03pm

1. Welcome – Chairperson set the context for the meeting and outlined the agenda.

Chairperson asked if all present had received the agenda. Chairperson advised that the purpose of the meeting was to work through the agenda as set. Chairperson advised that he had been advised of some late business relating to a further request for an exemption of the domestic by-laws. That matter would be dealt with in the CEO's Operational Report at 5.1

All Board Members agreed.

1.1. Declarations of Conflict of Interest – Paul Dear declared a conflict of interest in relation to the late business as outlined by the Chairperson above (exemption of the domestic by-laws). Paul agreed to remove himself from any vote on the matter however would participate in group discussion, then leave the room. All Board members present agreed.

No other Conflicts of Interest were declared.

1.2. Minutes of Previous Meetings:

Minutes of the previous Board meeting held on 17th September 2018 have been circulated.

Motion:

That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: Jenny Mouat

Seconded: Paul Dear

CARRIED

2. Decisions Offline

2.1. Nil.

3. Decisions

3.1. Auditor – The Treasurer recommended the appointment of Tudor & Company, Chartered Accountants

Decision: Board unanimously agreed to the appointment of Tudor & Company, Chartered Accountants. (Refer 6.1 for detail).

- 3.2. Exemption Request** – Exemption requested received from Sandy Saints for u18 Girls A grade team to play a greater number of bottom age 1's rep players than the by-laws allowed (Section 3.8 dot point 3 of the by-laws)

Decision: The Board unanimously rejected the exemption request, subject to further information being provided. (Refer 5.1 for detail).

- 3.3. Junior & Senior Rep Coaching Appointments** – CEO presented remaining rep coaching appointment recommendations for 2019 rep season. Snr and Junior Coaches.

Decision: The Board unanimously accepted the CEO and Head Coaches recommendations. (See detail at 5.1).

4. Child Safety

- 4.1. 'Play by the Rules'** – Child Protection and Harassment & Discrimination courses are run free online. These have been completed by Board Members. The CEO proposed that all Sabres Rep Coaches and Team Officials (Junior and Senior) be required to complete the online courses by the end of February 2019. Board members agreed to CEO's proposal.

Action: Head Coaches to ensure CEO's proposal is communicated to Coaches and Team Officials and is complied with. Referees are also to complete these courses by end February 2019. CEO to discuss with referee supervisor.

5. CEO's Report

- 5.1. Exemption Request** – Sandy Saints applied for an exemption for an u18 girls' team. The exemption was rejected by the CEO per the by-laws. The sandy saints requested the exemption request be referred to the Board in accordance with the by-laws. CEO outlined Sandy Saint's request for exemption tabling relevant information for the Boards consideration.

Board Member Paul Dear declared a conflict of interest and proposed not to vote, however he requested to be allowed to participate in the discussion. This was accepted by the Board.

After discussion Paul Dear left the room.

The key issue noted was whether the changes to the by-laws had caused an unintended impact on the u18 girls competition, in that a restriction on bottom age (or underage) rep players would reduce the number of teams participating in the competition, thereby making the competition less viable with only 4 teams..

After considering the available information the Board voted unanimously to deny the request for exemption, however the Board noted that Scott Harvey (Vice President and Chair of the By-Laws committee) was an apology for the meeting and as the Chair of the by-laws committee the question of un-intended impacts should be explored further with him before a final decision was made.

The Board agreed that the vote would stand unless further information came to light that would change the decision. The Board agreed to consider any additional information offline.

Actions: Secretary to follow up with Scott Harvey on the question of unintended impacts and provide information to the Chair to circulate to the Board for further consideration.

5.2. Junior & Senior Rep Coaching Appointments – In accordance with the Rep Coach and Assistant Coach Policy the CEO presented the recommended senior rep coaching appointments for 2019 season.

Decision: The Board unanimously supported the recommendations.

Action: Coaches to be notified and the appointments to be placed on the Website.

In accordance with the Rep Coach and Assistant Coach Selection Policy the CEO presented the recommended junior rep coaches (2's to 5's) appointments for 2019 season.

Decision: The Board unanimously supported the recommendations

Action: Coaches to be notified and the appointments to be placed on the website

6. Finance & Audit

6.1. Financial Reports – No financial papers provided as Finance Manager been on leave.

6.2. Appointment of Auditor

(Refer previous minutes – AGM appointed auditor advised SBA it was unable to complete the audit for FY17/18).

Per legal advice - under the SBA constitution clause 12(3) (d) requires the AGM to appoint an auditor. Given the need to appoint an auditor for the financial reporting period it is recommended that the Board appoint an auditor that meets the requirements of the Act and then have that appointment ratified at the AGM.

The Treasurer presented three options to replace the auditor for FY17/18 period. Treasurer briefed each firm and requested a capability statement and quotation from each.

1. Pitcher Partners (CBD) – Large firm. Very experienced corporate accounting firm providing top end accounting services to mostly large and medium tier organisations. Expensive quote.
2. Hourigan Partners (Balwyn) – small audit business with some experience in local sporting club and incorporated association work. Comparable quote to original appointed auditor.
3. Tudor & Company (Caulfield South) – medium sized business. Experienced in local sporting club and incorporated association work. Comparable quote to original appointed auditor.

The Treasurer recommended the appointment of Tudor & Company, Chartered Accountants.

Decision: The Board unanimously accepted the Treasurers recommendation to appoint Tudor & Company, Chartered Accountants to replace the appointed auditor. The process to ensure appropriate recognition of the replacement of the auditor will be undertaken at the AGM per legal advice above.

7. Governance, Risk & Planning

7.1. Constitution Sub-Committee

Constitution is being drafted for presentation to the Board in preparation for consultation with members through November 2018.

Note: in accordance with the resolution passed by the previous Board and agreed to by the members at the 2017 AGM the new Board will within its first year of office work to develop a new draft constitution for consideration of the members prior to the 2018 AGM. The draft constitution will not be voted on and implemented prior to the 2018 AGM. A vote on the draft constitution may occur at a later date.

Actions: Secretary to arrange draft constitution to be circulated to the Board and then provided to members for consideration prior to the 2018 AGM.

8. People & Culture

8.1. Nil.

9. Community & Stakeholder Engagement

9.1. Nil.

10. Basketball Participation & Pathways - Nil

11. Faculties & Infrastructure

11.1. New Courts Project – Bayside Council have released a brochure and video on social media outlining actions and call to arms from the community to engage sitting members and candidates in the upcoming state election in an effort to secure state government funding for the project.

Stakeholder meeting schedule has been released by Council. Paul Dear, Peter Ryan and CEO to arrange SBA questions, attendance and representation.

CEO and Alistair Perry (President Moorabbin Tigers) now working with the BV design team on final concept and design.

Action: Attend stakeholder meetings.

12. Other Business – Nil

13. Next Meeting: Monday 19th November 2018

14. Meeting Closed – 9:28pm

End.