

# **Privacy Policy**

#### Introduction

To ensure personal information is well managed, the Southern Basketball Association Incorporated (the *Association*) has developed a privacy policy. Whilst there is no requirement to comply under the Federal Privacy Act – Small Business [21 December 2002], the Association is committed to establish business practice in gathering and use of personal information.

### Information Collection

The Association collects personal information to enable it or third parties to provide services and benefits, maintain necessary records and to provide necessary information.

#### Information Use and Disclosure

The Association uses and discloses personal information [such as name and address details] for the purpose of providing services to participants in basketball or for commercial purposes where the Association has obtained consent to do so. Such commercial purpose may include the disclosure of personal information to the Association sponsors under sponsorship agreements with individual players. The Association does not sell personal information to third party mailing houses.

The Association uses and discloses personal information to Basketball Victoria, Basketball Australia or other similar body where it is required under the Association obligations to those bodies.

The Association will not disclose personal information or required by law or to publish details of hearings of the Tribunal, Ethics Committee and other bodies, or for such things as results of matches, selection to teams and other similar basketball related activity.

Photographs taken at the Association or other basketball events may be published by the Association but names or other identification will not be published without consent unless the person is a known public figure.

## **Data Security**

When collecting personal information, the Association takes reasonable steps to keep that information secure and to protect that personal information from misuse or loss and from unauthorised access, modification or disclosure.

When using the Website parties should be aware that no date transmission over the internet can be guaranteed as totally secure. Although the Association strives to protect such information the Association does not warrant the security of any information transmitted to it over the internet and parties should do so at their own risk.

### Communication, Access, Corrections and Further Information

An information booklet 'Your Privacy' has been prepared and is on display at the Association for members and interested persons.

Any person wishing to review or make correction to their personal information may do so by contacting the Association during normal business hours.