



**SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE BOARD**

MINTUES

MONDAY 23rd April 2018 – 7:00 PM – 9:00pm

BEAUMARIS SPORTS CLUB: OAK STREET, BEAUMARIS

Attendance: Peter Ryan (President), Jenny Mouat, Paul Dear, Scott Harvey (Vice President), David Hopkins (Secretary), Corey Simpson, Dean Cartwright (Treasurer) (*via* telephone to present Finance Report & participate in CEO Recruitment discussion)

Apologies: Craig Weir (A/CEO),

Guests: Nil

Chairperson – Peter Ryan (President)

Meeting Opened – 7:00pm

1. Welcome – Chairperson set the context for the meeting and outlined the agenda.

General Statement – Continued momentum with the establishment of sub-committees and engagement of members. Meeting with Club Presidents on 19/4/18 to update them on progress and current issues. An important decision at this meeting to appointment new CEO. The Interim CEO's report outlines training proposal for SBA on Child Protection Training and Bullying and Harassment. Very important topics.

Chairperson asked if all present had received the agenda. Chairperson advised that the purpose of the meeting was to work through the agenda as set.

All Board Members agreed.

1.1. Declarations of Conflict of Interest – No conflicts of interest were declared (other than those previously declared in relation to 2.1 & 7.1 – see minutes of Board Meeting 19/3/18).

1.2. Minutes:

Minutes of the previous Committee of Management meeting held on 19 March 2018 circulated.

Motion:

That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: Scott Harvey – **Seconded:** Paul Dear **CARRIED**

2. Decisions

2.1 CEO Recruitment

Refer 7.1 for detail.

Decision: The Board agreed with the Interview Panel's recommendation to offer Craig Weir the permanent position of CEO subject to final reference checks.

Action: Corey Simpson to work with executive search firm OCG to finalise reference checks and put together offer of employment for President's signoff.

2.2 Child Protection & Bullying & Harassment Training

Refer 4.1, 4.2 and 4.3 for detail.

Decision: The Board agreed to proceed with external training as proposed, authorising the Interim CEO to enter agreement with the external providers to the value of 5K (combined).

The Board also agreed to issue a direction to those required to complete the training stating that anyone who does not complete the training within the timeframe specified or refuse to do so will be stood down from their positions until such time as the training has been completed.

Action: Interim CEO to negotiate terms and sign agreements with external providers.

Action: Interim CEO to prepare communications and schedule rollout to ensure timeframe is met.

Action: Secretary to issue Board Direction to Interim CEO per above.

Action: Interim CEO is to investigate options for refresher training.

3. Decisions (Offline)

Nil

4. CEO's Report

4.1, 4.2 & 4.3 Child Protection & Bullying & Harassment Training

Interim CEO put forward training proposals for Child Protection and Bullying and Harassment Training received from external providers.

The Board discussed the importance of this training and unanimously agreed that it should proceed.

The Interim CEO recommended that all Representative Coach's, Assistant Coach's, Team Managers, Operational Staff (Employees) and Board Members must complete the training by 30/6/18. This agreed.



The Board agreed to issue a direction to those required to complete the training stating that anyone who does not complete the training within the timeframe specified or refuse to do so will be stood down from their positions until such time as the training has been completed.

The Interim CEO will investigate options for refresher training. It was suggested that refresher training could be in line with Working With Children Check renewals and be recorded in Everproof system.

4.2 Melbourne United Training Arrangement

Interim CEO advised that he had been informed by Melbourne United's CEO (MU) of their intention to relocate to a permanent training facility at MSAC for next NBL season.

The Interim CEO meet with Melbourne United CEO Vince Crivelli. Vince explained that the popularity and expansion of the NBL had happened quickly and with that the MU organisation had expanded significantly requiring additional space for administration. MSAC provided an opportunity to bring the basketball operations and administration teams together in a single training and office facility.

Vince thanked the SBA on behalf of MU for its ongoing support.

5. Finance & Audit

Financial reports for March 2018 were tabled by the Treasurer and Assistant Treasurer.

Motion:

That the financial reports for March 2018 be accepted by the Board

Moved: Dean Cartwright

Seconded: Scott Harvey

CARRIED

6. Governance, Risk & Planning

6.1 Constitution Sub-Committee

The Secretary advised that 4 nominations for the Constitution Sub-Committee had been received. 3 Life Members and 1 Club Member. Discussions were underway with other club presidents to put further nominations forward. First meeting to be held in May 2018.

Action: Secretary to finalise Sub-Committee and organise first meeting.

7. People & Culture

7.1. CEO Recruitment update was presented by Director Corey Simpson.

Corey Simpson, Jenny Mouat and Scott Harvey had completed interviews of shortlisted candidates.

A recommendations paper was presented to the Board by Corey Simpson. The paper outlined the 10 step independent process that had been undertaken and the recommendation to offer Craig Weir the permanent position of CEO.



The Board engaged in a lengthy discussion to consider the recommendation and unanimously agreed with the recommendation of the panel to offer Craig Weir the permanent position of CEO subject to final reference checks.

Action: Corey Simpson to work with executive search firm OCG to finalise reference checks and put together offer of employment for President's signoff.

8. Community & Stakeholder Engagement

Nil

9. Basketball Participation & Pathways

9.1 Domestic and Representative Program Review

Vice President Scott Harvey presented a detailed paper outlining the Basketball Participation & Pathways sub-committee structure. Attached to this paper was a high-level plan outlining the Domestic & Representative Program Review.

The next steps are to seek expressions of interest from members to participate in the review.

Action: Draft an Expressions of Interest (EOI) to be sent to domestic club presidents, life members and be placed on the SBA website.

10. Faculties & Infrastructure

10.1 New Courts Project

Paul Dear provided an update – EOI sent out to all members and published on website. Sub-committee to be finalised through April-May 2018.

Action: Provide verbal update at next meeting

11. Next Meeting: Monday 21/05/18

12. Meeting Closed – 9:33pm

End.