



**SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE INTERIM BOARD**

MINTUES

MONDAY 22nd January 2018 – 7:00 PM – 9:00pm

SBA BASKETBALL STADIUM: 150 Tulip Street, Cheltenham

Attendance: Peter Ryan (President), Jenny Mouat, Paul Dear, Scott Harvey (Vice President), David Hopkins (Secretary), Corey Simpson, Craig Weir (A/CEO).

Apologies: Dean Cartwright

Guests: Brendan Joyce

Chairperson – Peter Ryan (President)

Meeting Opened – 7:02pm

1. Welcome – Chairperson set the context for the meeting and outlined the agenda.

Chairperson advised that this meeting was the first Board meeting for the new Board elected by the Members 14/12/17. The focus of this meeting was to commence planning for the future, specifically to establish an inclusive vision and strategy for the SBA. The Head of Basketball and Interim CEO had been invited to present to the Board on current status and future direction of basketball pathways and participation at SBA.

All Interim Board Members agreed.

1.1. Conflicts of Interest – No conflicts of interest were declared.

1.2. Minutes from previous Board Meetings:

Interim Board Meeting of 22/11/17: Moved – Paul Dear, **Seconded** – Scott Harvey **Carried**

AGM & Board Meeting 14/12/17: Moved – Scott Harvey, **Seconded** – Paul Dear **Carried**

1.3. Action Register: By exception (*remain open or closed at this meeting*)

Item No.	Action Required	Comment	Date Opened	Status
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<p>3</p>	<p>22/08/17 – Parveen Batish (then Incumbent Board President) agreed to circulate written notes to the Interim Board outlining the general nature of the business that was conducted at the EBM, the detail of the motion put to the then Incumbent Board and the subsequent outcome of the resolution.</p> <p>Parveen Batish resigned from the Board 10/11/17. Ian Leckie has become the new owner of this action.</p>	<p>5/09/17 – No update received prior to the Interim Board Meeting.</p> <p>12/09/17 – Not received prior to the meeting. Previous Board Members agreed that a final version of the meetings (23/07/17 and 24/07/17) had been circulated amongst them and agreed. This will be tabled at the next Interim Board Meeting 19/09/17.</p> <p>19/09/17 - A document titled ‘Discussion Re. AGM’ was tabled by Parveen Batish. Interim Board members requested the legal advice referred to in the document be attached to the document. Also the title of the Document be changed to ‘Emergency Board Meeting’ or ‘Special Board Meeting’ and be titled ‘minutes’. Parveen agreed to table update at the next Interim Board meeting 24/10/17.</p> <p>24/10/17 – Updated minutes not received prior to the 24/10/17 meeting.</p> <p>21/11/17 – Updated minutes not received prior to the 21/11/17 meeting. Parveen Batish resigned from the Board 10/11/17. Ian Leckie agreed to take on this action going forward.</p> <p>24/11/17 – Ian Leckie provided copy of Board Minutes. Majority of the previous Board agreed. These have been entered into the record as a true transcript of events.</p>	<p>22/08/17</p>	<p>Closed</p>
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2. Decisions



2.1 CEO Search.

Chairman outlined proposed search process. Confirmed external executive search had been engaged. President, Secretary and Director Corey Simpson would meet with the executive search consultant on Wednesday 24 January 2018. Detail of search will be tabled at next Board Meeting.

2.2 Board Charter Review

Existing Board Charter was tabled for annual review. It was agreed that the Charter would be replaced. A working group lead by Director Jenny Mouat will work to write a new document.

2.3 Member Protection Officer

It was agreed that the temporary arrangements for Member protection Officer would remain in place. The Secretary will discuss with the Interim CEO the need to develop a member protection policy consistent with Basketball Victoria (BV) and a process for managing internal complaints.

3. Decisions (Offline)

3.1 CEO Resignation – During December 2017 the former CEO Mark Chivers resigned. All Board members were contacted in regards to terms of the CEO resignation and all Board members agreed to the decisions made in respect to these matters via email and phone. Mark Chivers finished as CEO with the SBA on 22nd December 2017. The Board thanked Mark for his work with the SBA and wished him well with his future endeavours.

3.2 Appointment of Interim CEO – The President contacted Board members upon news of the Former CEO's resignation and proposed that an Interim CEO be appointed. This was to ensure stability for the operations team and continuity of service to stakeholders. Several candidates were contacted. Most indicated that they would not be available for 3 months or expressed interest in a permanent position. Craig Weir was contacted as a potential candidate. Craig submitted his resume and was interviewed by several Board members. Craig's CV was circulated with all Board Members with a recommendation to appoint him as Interim CEO for a period of 3 months. All Members agreed via email and phone to Craig's appointment.

4. Finance Report: Unavailable due to staff absences. Agreed to defer to the February Board meeting.

5. Head of Basketball and Interim CEO Presentations



Head of Basketball, Brendan Joyce, outlined basketball development and pathway strategy. Board engaged in discussion with Brendan about the strategy, its current status and impact.

Interim CEO, Craig Weir, outlined the current state (return from leave) and 100 day plan (focus areas).

6. Other Business:

Member Club, Life Member, Employee and Board Function – Board agreed to organise a function to bring together stakeholder and for the Board to outline. Date to be agreed post Consultation Period for Vision & Strategy.

Board agreed to arrange first Club Presidents meeting for 6.00pm 29/1/17. Interim CEO to arrange.

7. Next Meeting: Monday 29/01/18

8. Meeting Closed – 10:36pm

End.