



**SOUTHERN BASKETBALL ASSOCIATION
MEETING OF THE INTERIM BOARD**

MINTUES

TUESDAY 21st November 2017 – 7:00 PM – 9:00pm

SABRES BASKETBALL STADIUM: 150 Tulip Street, Cheltenham

Attendance: Peter Ryan (President), Matt Nunn, Jenny Mouat (Treasurer), Paul Dear, Scott Harvey (Vice President), David Hopkins (Secretary), Dean Cartwright, Ian Leckie, Geoffrey Clarke (Arrived 7:25pm).

Apologies: Gary Hicks

Guests: Nil

Chairperson – Peter Ryan (President)

Meeting Opened – 7:02pm

1. Welcome – Chairperson set the context for the meeting and outlined the agenda.

Chairperson advised that the focus of this meeting was to table the 2017/18 Budget, to discuss the EGM outcome and agree on the AGM date and the process for the election of Directors. The Chairperson would also provide an update of matters relating to the Special Board Meeting of 13/11/17. The Chairperson noted some other business listed and two emails from members tabled for noting and discussion.

All Interim Board Members agreed.

1.1. Conflicts of Interest – The President advised that he was a friend of a member whose e-mail had been tabled for discussion at the meeting. The President offered to leave the room when the email was tabled. Interim Board Members agreed that the President could stay and observe but not participate in discussion.

No other conflicts of interest were declared.



1.2. Minutes from previous Board Meetings:

Interim Board Special Meeting of 13/11/17 (not Public): Moved – Dean Cartwright, Seconded – Jenny Mouat Carried

Emergency Board Meeting of 24/07/17: Updated minutes not received prior to this meeting (*refer Action Item 3*).

1.3. Action Register: By exception (*remain open or closed at this meeting*)

Item No.	Action Required	Comment	Date Opened	Status
3	<p>22/08/17 – Parveen Batish (then Incumbent Board President) agreed to circulate written notes to the Interim Board outlining the general nature of the business that was conducted at the EBM, the detail of the motion put to the then Incumbent Board and the subsequent outcome of the resolution.</p> <p>Parveen Batish resigned from the Board 10/11/17. Ian Leckie has become the new owner of this action.</p>	<p>5/09/17 – No update received prior to the Interim Board Meeting.</p> <p>12/09/17 – Not received prior to the meeting. Previous Board Members agreed that a final version of the meetings (23/07/17 and 24/07/17) had been circulated amongst them and agreed. This will be tabled at the next Interim Board Meeting 19/09/17.</p> <p>19/09/17 - A document titled 'Discussion Re. AGM' was tabled by Parveen Batish. Interim Board members requested the legal advice referred to in the document be attached to the document. Also the title of the Document be changed to 'Emergency Board Meeting' or 'Special Board Meeting' and be titled 'minutes'. Parveen agreed to table update at the next Interim Board meeting 24/10/17.</p> <p>24/10/17 – Updated minutes not received prior to the 24/10/17 meeting.</p> <p>21/11/17 – Updated minutes not received prior to the 21/11/17 meeting. Parveen Batish resigned from the Board 10/11/17. Ian Leckie agreed to take on this action going forward.</p>	22/08/17	Open

2. 2017/18 Budget – CEO/Treasurer:

2.1 Budget Commentary 2017/18 was Tabled.

General discussion about the budget, however it was noted that the budget had already been implemented. The operation was tracking to plan with no immediate risks or concerns were noted.



The interim Board agreed to implement the budget as presented. The Interim Board agreed that the new Board should have an opportunity to review the budget in early 2018 and seek to undertake a mid-year review.

3. **EGM - Outcome:** The Interim Board discussed the outcome of the EGM. Members were reminded that now that the changes to the 2014 Constitution had been passed by the Life Members (14/0), the next step in the process was to hold an AGM. At the AGM all Board Members would vacate their roles and 7 new Directors would be elected by the Members. All Interim Board Members present acknowledged this action.
4. **AGM – Confirm:** 14/12/17 was confirmed as the date for the AGM. Any special business would need to be raised with the Secretary 7 days prior to the AGM. Also nominations for Directors need to be lodged with the Secretary 7 days prior to the AGM.

The Secretary advised that a Director Nominee pack would be put together and made available to nominees upon request.

A notice would be placed on the Associations website immediately and posters placed around the Stadium. Meetings with Stakeholders would be arranged and Nominees would have an opportunity to address Members directly.

All present agreed with these actions.

5. **President Update of Special Board Meeting 13/11/17:** Not disclosed due to the sensitive nature of the matters discussed.
6. **Other Business:**
 - 6.1. **Member Protection Officer:** The Board discussed concerns raised by Members about the appointment of a SBA Director to the role of Member Protection Officer. Specific concerns related to the independence of the role and a perceived conflict of interest. The Board discussed the history of the role and the reasons why a SBA Director had been appointed in the first instance.

It was suggested that the appointment of an independent Member Protection officer would be appropriate.



A motion was put to immediately stand-down the existing Member Protection Officer - Garry Hicks and move to appoint an independent Member Protection officer. **Moved** – Scott Harvey, **Seconded** – Ian Leckie. Chairperson called for a vote by show of hands:

Yes	9
No	0

It was suggested that Ian Fullagar (SBA Legal Counsel) be appointed as Interim Member Protection Officer. Only matters that could not be managed by the CEO and the Operations Team in the first instance would be referred to Ian Fullagar.

Moved – Scott Harvey, **Seconded** - Paul Dear. Vote was taken by show of hands:

Yes	9
No	0

7. Next Meeting: Thursday 14/12/17 – After the AGM. This is the last official meeting of the Interim Board. A New Board will be appointed 14/12/17.

Meeting Closed – 9:36pm